

Calgary



Safety Data Tracking at The City of Calgary SWANA Conference

Prepared by: Rebecca Arling

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How is The City tracking safety data?

Employee Injury/Illness - First Aid, Medical Aid, Lost Time

- First Aid - Injury resulted and treatment is received onsite.
- Medical Aid* - Employee will seek or has sought medical treatment from a medical professional such as a doctor, dentist, chiropractor, physiotherapist, EMS, psychologist, EFAP counsellors, et cetera. *WCB paperwork must be submitted to The City's WCB Team (or Disability Management for Fire employees) within 24 hours.
- Lost Time* - Employee sought medical attention and will miss any time from work beyond the shift of injury. *WCB paperwork must be submitted to The City's WCB Team (or Disability Management for Fire employees) within 24 hours.

Employee COVID (Coronavirus) Incident

- For reporting of employee isolation or quarantine related to Covid 19 illness or related symptoms.

Employee Injury/Illness - Untreated

- Employee was injured or had an exposure (chemical or biological or psychological) but did not require first aid or medical care.

Near Miss (Event with No Damage/Injury)

- An undesired event that, under different circumstances, could have resulted in personal harm or damage to equipment, property or the environment.

Hazardous Condition (No Event)

- Something *could have* harmed a person.

Damage Only (Event with No Injury)

- Property damage occurred but did not cause any injuries.

Public Incident Report

- This report is to be used to report a public incident where there is no employee impact. Report employee and property impacts using the appropriate report option above.

Report safety concerns anonymously through the [Whistle-blower Program](#) when reporting directly to your leader's supervisor, your union rep, Human Resources Business partner or Safety Advisor is not an option.



How is The City tracking safety data?

Online Questionnaire

User Info

Employee Number

Last Name

First Name

Geographic Location *

Building

Please choose the questionnaire that you need to fill out *

[Next](#) [Cancel](#) [Go To Top](#)

Questionnaires			
Code	Description	Health Center	Geographic Location
<input type="text"/>	*waste*	<input type="text"/>	<input type="text"/>
WASTE_D4	Waste_D4_Commerical Site Inspection Form		
WASTE_E1938	Waste_E1938_Workplace Inspection (Disposal Services)		
WASTE_E1940	Waste_E1940_Workplace Inspection (Collection Services - Field)		
WASTE_E1960	Waste_E1960_Inactive Landfill Inspection (Disposal Services)		
WRS_SAFETY_MEETING	Waste & Recycling Services Safety Meeting		



What data is collected and how is it captured?

Incidents

- Specifics of incident location
- Secondary injuries
- Ambulance attendance
- Type of medical professional consulted
- Prior injuries
- PPE worn / malfunctions

Inspections

- Scheduled and unscheduled

Meetings

- Action items



What data is collected and how is it captured?

Incident Cause ↩ ⓘ

Incident Cause

[+ New](#) [Save](#) [Save and Close](#) [Delete](#) [Cancel](#) [Actions](#)

▶ Details

To add another cause, click the New Button once you have Saved this record.

Incident *

57598

Cause Text

Immediate Cause *

Underlying Cause *

Lessons Learned: *



What data is collected and how is it captured?

Corrective Actions

Corrective Actions Documents

New Save Delete Cancel Actions

Layouts Corrective Actions (CO...

Finding Details

Finding Source: * Safety Incident Source Id: 57598

Finding date: * 11/22/2021 Finding ID:

Finding details: *

Action Location

BU/Division/Section * WR-Programs Dist 5(10309)

Action

Action Details

Action details (Provide specific information what person assigned to needs to do to fix the issue and/or prevent it from occurring in the future): * 1000

Action type: * Created by:

Corrective/preventative action type: Priority:

Vehicle/Equipment number:

Due diligence recommends due date to be 21 days from identification of action.

Due date: * mm/dd/yyyy Assigned to: *

Is Recurrent Recurrence end date: mm/dd/yyyy

Cost (if applicable): Action ID:

Completion Details

Date completed: mm/dd/yyyy Verified by:

Completion comments:

Verified date: mm/dd/yyyy

Action rating: Verification comments:

New Save Delete Cancel Actions

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How is data used to improve safety?

- Performance measures are reported to management quarterly
- Regular meetings with Directors and Managers to discuss incidents
- Summary of data is shared monthly with JWHSCs for discussion on how to prevent incidents and spark ideas for new initiatives
- Managers meet with each employee who had a lost time or medical aid injury to discuss prevention and check in on the employee.